



An Institution of
the Society for the Higher Education
of Women in India

Sophia College for Women
Empowered Autonomous

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Alumni Policy

1.	Administrative Policy Number (APN): SCWAPN/04	Functional Area: Alumni relations planning and execution.
2.	Brief Description of the Policy:	Purpose: Foster connections, support, and growth. Audience: staff and students
3.	Policy Applies to:	Staff and students
4.	Effective from the Date:	26 th November, 2018
5.	Approved by:	College Development Committee (CDC)
6.	Responsible Authority	IQAC Coordinator
7.	Superseding Authority	Principal
8.	Last Reviewed/ Updated:	Revised policy
9.	Reason for the policy	Strengthen community, foster engagement.
10.	References for the policy	Maharashtra Trust Act

1. Introduction:

SCESA Sophia College Ex-Student Association was established in 1945. It has centers in Pune, Goa and Bengaluru.

2. Vision Statement: SCESA will be an empowering haven for women, will help women network and bond together for a common good, will be an anchor for women working and supporting each other, will grow and expand in activity-based fellowship.

3. SCESA Activities encompass:

- Remedial classes for the underprivileged
- Development skills for school/college dropouts
- Fund-raising for the mentally challenged and poverty- stricken
- Career guidance seminars for students.

In collaboration with SHARE (an NGO run by an ex-student), rainwater harvesting, sanitation and educational projects are carried out in the villages of Maharashtra.

An important collaboration with the CUC of the college is Career Connections.

4. Registered Alumni Association

- The institution has to develop a registered Alumni Association. All alumni engagement activities of the constituent units are to be reported to the centralized alumni-relations wing of the college.
- All outgoing final-year students will be enrolled with the Alumni Association of the institute for a nominal registration fee that may be charged as approved by the college authorities.

Alumni can be life Members or a patron member based on the criteria decided and revised from time to time by the institution.

- Retired teachers and management representatives too are the Alumni of the institution

5. Alumni tab: Dedicated tab of Alumni on the institutional website reflecting the activities undertaken by the SCESA.

6. Alumni Engagement Activities: The Alumni Association must encourage the alumni to actively participate in various alumni activities. Alumni may directly participate in the activities at the campus as well as through participation in activities of alumni chapters at their place of residence/work outside the college premises. Alumni are invited to participate in conferences/seminars as resource persons. The alumni should be engaged with the college irrespective of their professional and financial successes.

7. **Alumni Participation:** The alumni may be invited to participate in various academic and non-academic advisory bodies of a university to bring their professional experience to these bodies

Alumni may be involved at the policy level in the different bodies of constituent units and universities. Proven alumni at a higher level may typically be invited to bring their proven leadership skills, and also contribute their knowledge of the finer points in the college/university's functioning.

A.P. Pahi

IQAC Coordinator

**Coordinator
IQAC
Sophia College**



Principa

Principal

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