

**NOTICE**  
**REGARDING CANCELLATION OF ADMISSION**  
**FYBA / FYBSc. / FYBSc. (Information Technology) / FYBMM**

**CANCELLATION OF ADMISSION AND WITHDRAWAL OF MARKSHEET WILL TAKE A MINIMUM OF 72 HOURS.**

**ORIGINALS WILL BE RETURNED AFTER 24 HOURS.**

**IN CASE OF CANCELLATION, REFUND OF FEES WILL BE FROM MONDAY, 4<sup>TH</sup> NOVEMBER TO FRIDAY, 8<sup>TH</sup> NOVEMBER BETWEEN 10.00 A.M. TO 12.30 P.M. ONLY.**

**STUDENTS ARE REQUESTED TO SUBMIT A HANDWRITTEN APPLICATION DULY SIGNED BY THE RESPECTIVE VICE-PRINCIPALS ALONG WITH THE ONLINE FEE RECEIPT DULY SIGNED, AND SURRENDER THEIR IDENTITY CARD / LIBRARY CARDS, (IF COLLECTED), AT THE TIME OF CANCELLATION OF ADMISSION, TO THE COLLEGE OFFICE.**

**STUDENTS WHO HAVE WITHDRAWN THE ADMISSION AND WANT TO CLAIM THE REFUND AMOUNT ARE ASKED TO COME IN PERSON OR TO AUTHORISE ANY PERSON TO CLAIM THE AMOUNT (THE AUTHORITY LETTER HAS TO BE SIGNED BY THE STUDENT AND COUNTERSIGNED BY THE PERSON AUTHORISED TO COLLECT THE AMOUNT).**

**N.B.:- NO REFUND CLAIM WILL BE ENTERTAINED WITHOUT A PROPER AUTHORITY LETTER AND WITHOUT ONLINE FEE RECEIPT (IF THIS HAS NOT BEEN SUBMITTED EARLIER).**