SOPHIA COLLEGE FOR WOMEN
AUTONOMOUS
An Institution of
the Society for the Higher Education
of Women in India

Office of the Principal

Sophia College for Women
AUTONOMOUS
Bhulabhai Desai Road
Mumbai – 400026
Ph: 022-23512642 / 23523304
www.sophiacollegemumbai.com

SOPHIA COLLEGE SENIOR COLLEGE AND GENERAL COMMITTEES & COMMITMENTS

Below is a list of staff who are members of Committees or who have other areas of responsibility.

2018-2019

(Each Committee is requested to give a brief report to the Principal at the end of the academic year)

College Development Cell (Senior College)

Dr. (Sr.) Anila Verghese	Chairperson of the Trust
Sr. Patricia D'Souza	Nominee of the Secretary of the Management
Dr. Chinmoyee Vatsyayan	Head of the Department
Ms Swarupa Kamat	Elected teaching staff member
Dr. Yasmin Khan	Elected teaching staff member
Dr. Gianni E. Mapara	Elected teaching staff member
Mr. Rampratap Yadav	Elected non-teaching staff member
Dr. Vispi Balaporia	Local member nominated by Management (Research)
Dr. Vidita Rakshit	Local member nominated by Management (Education)
Mrs. Rita D'Souza	Local member nominated by Management (Industry)
Dr. Madhav Sathe	Local member nominated by Management (Social Services)
Mrs. Sheila Master	Co-ordinator, Internal Quality Assurance Committee
Ms Naomi Viegas	President CUC
Ms Kirti Borkar	Cultural Secretary CUC
Dr. (Sr.) Ananda Amritmahal	Principal

Internal Quality Assurance Cell

Dr. (Sr.) Ananda Amritmahal – Principal (Chairperson of IQAC)
Ms Gilda Pereira – Vice-Principal (Arts)
Dr. Yasmin Khan – Vice-Principal (Science)
Sr. Annie Peter – Vice-Principal (Junior College)
Dr. Roshan D'Souza – faculty member
Ms Jennie Mendes – faculty member
Ms Prabha Suresh – Librarian
Ms Boskey Martis – representative of office staff
Mr. Ramesh Ramane – representative of other non-teaching staff
Ms Rajni Desai – ex-student
Mrs. Nevah D'Mello – ex-student

Mrs. Sheila Master – ex-student - Member Co-ordinator IQAC
Sr. Teresa Pereira – Management Representative
Ms Naomi Viegas - Student Body President – student representative
Ms Kirti Borkar - Cultural Secretary – student representative

IQAC Program Sub Committee

Dr. Anagha Tendulkar	Arts
Dr. T.C. Roymon	Arts
Mr. Vijay Vig	Science
Ms Tanaz Asha	Science

Administrative Team

Dr. Ananda Amritmahal – Principal
Ms Gilda Pereira – Vice-Principal (Arts)
Dr. Yasmin Khan – Vice-Principal (Science)
Sr. Annie Peter – Vice-Principal (Junior College)

Examination Committee

Ms Gilda Pereira (*Convenor - Arts*)
Ms Swarupa Kamat
Ms Sandra Mendes
Ms Nishtha Dev
Ms Sunita Jadhav
Ms Jennie Mendes
Ms Vidya Konar
Dr. Tina Chakravarty

Dr. Yasmin Khan (*Convenor - Science*)
Ms Shraddha Prabhu
Ms Madhavi Kaji
Ms Tanaz Asha
Mr. Gauri Shankar Singh
Dr. Rajbinder Dehiya
Ms Saqueba Mistry

Unfair Means Committee

Dr. Perpetua Miranda (*Convenor*)
Dr. Paul Rozario
Dr. Sangeeta Dubey
Dr. Hema Subramaniam
Dr. Sumanika Sethi
Ms Jyoti Mantri

Library Committee

Dr. (Sr.) Ananda Amritmahal
Mrs. Prabha Suresh (*Convenor*)
Dr. Madhavi Kaji
Ms Jennie Mendes
Dr. Paul Rozario
Dr. Tina Chakravarty

Attendance Committee

Ms Gilda Pereira (*Convenor - Arts*)	Dr. Yasmin Khan (*Convenor– Science*)
Ms Sandra Mendes/Ms Rashna Poncha	Ms Gianni E. Mapara
Ms Nisha Yadav/Ms Vidya Konar	Dr. Meeta Saxena
Ms Nishtha Dev	Ms Sandhya Kadiru

Scrutiny of PBAS

Ms Jyoti Mantri
Ms Swarupa Kamat
Dr. Anagha Tendulkar
Dr. Prabha Shetty

Prize Committee

Vice-Principal (Arts) (*Convenor*)	(*ex-officio*)
Vice-Principal (Science)	(*ex-officio*)
Co-ordinator of Student Activities	(*ex-officio*)

Two staff members: Ms Swarupa Kamat (Arts) and Ms Tanaz Asha (Science)

College Magazine Committee

Ms Jihasa Vachharajani
Dr. Sumanika Sethi
Ms Jini Joseph
Dr. Medha Rajadhyaksha
Ms Tanaz Asha

Staff Member Overall In-charge of the Sophia J.N. Heredia Counselling Centre

Ms Jennie Mendes
Ms Grace Pereira
Ms Elwin Susan John

Staff member in charge of the Science Stores

Dr. Prabha Shetty (In-charge)
Mr.Vijay Vig (Assistant)

Staff member in charge of the Suman Tulsiani Research Centre

Dr. Hema Subramaniam

Staff member in charge of the Herbal Garden

Dr. Chinmoyee Vatsyayan

Staff member in charge of Staff Room Computers

Mr. Vilas Rodrigues

Entrepreneurship and Skills Hub

Dr. Chinmoyee Vatsyayan *Coordinator*
Dr. Margarida Colaço
Dr. Hema Subramaniam
Dr. Perpetua Miranda
Dr. Roshan D'Souza
Dr. Anagha Tendulkar
Dr. Sangeeta Dubey
Dr. Andrea Coutinho
Mr. Gauri Shankar Singh
Dr. Lata Pujari

Admission Committee – Senior College (Arts)

Ms Gilda Pereira (*Convenor*)
Ms Swarupa Kamat (*Co-ordinator*)
Dr. Andrea Coutinho
Dr. Aninha Lobo
Dr. Sumanika Sethi
Dr. Paul Rozario
Dr. Sangeeta Dubey
Ms Jihasa Vachharajani

Admission Committee – Senior College (Science)

Dr. Yasmin Khan (*Convenor*)
Ms Sandra Mendes
Ms Shraddha Prabhu
Dr. Roshan D'Souza (*Co-ordinator*)
Ms Sandhya Kadiru
Dr. Madhavi Kaji
Dr. P. Sirisha Murthy
Dr. Hemalatha Ramachandran

Time-Table Committee

Senior College (Arts)	:	Ms Gilda Pereira (*Convenor*) Dr. Anagha Tendulkar (*Co-ordinator*) Dr. Andrea Coutinho Dr. Sangeeta Dubey Sr. Patricia D'Souza
Senior College (Science)	:	Dr. Yasmin Khan (*Convenor*) Dr. P. Sirisha Murthy (*Co-ordinator*) Dr. Sree Kumar Dr. Arjumanara Surti Ms Sandra Mendes Ms Sandhya Kadiru Dr. Chinmoyee Vatsyayan

Kaleidoscope

Dr. Chinmoyee Vatsyayan/Dr. Roshan D'Souza and Sr. Patricia D'Souza - in charge of permissions
Dr. Roymon T.C. - in charge of security
Sr. Rosa Makil & Sr. Kiran - in charge of practical arrangements

Co-ordinating Committee for Theme of the Year & ANANYA :

"THE PURSUIT OF EXCELLENCE WITH INTEGRITY"

Ananya

Ms Gianni E. Mapara : *Convenor*
Ms Shahnaz Shaikh : *Co-Convenor*
Ms Samrita Sinha
Ms Anuttama Kulkarni
Ms Lavanya Vardarajan
Ms Sidranaaz Qazi

College Union Committee

Dr. (Sr.) Ananda Amritmahal
Sr. Rosa Makil
Sr. Kiran Kumravat

2 elected staff members (to be elected)

Students:
- S.B.P. and Cultural Secretary
- Association representatives
- Class Representatives
- Two or three students co-opted by C.U.C.

Canteen Committee

Dr. Chinmoyee Vatsyayan
Dr. Aninha Lobo/Ms Susan Tharian
Dr. Gianni Erevelles Mapara
Ms Susan Johnson
Mr. Ivan John
Mr. Ram Pratap Yadav
Students (Ms Naomi Viegas & Ms Kirti Borkar)

Staff Activities Committee

Mr. Ivan John (*Convenor*)
Ms Archana Kulkarni
Ms Tanaz Asha
Ms Elwin Susan John

Science Instruments Committee

Dr. (Sr.) Ananda Amritmahal Principal (*ex-officio*)
Dr. Yasmin Khan (*ex-officio*)
Dr. Ignat Mendes (*Convenor*)
Dr. Hema Subramanian
Dr. Chinmoyee Vatsyayan
Dr. Roshan D'Souza
Ms Jyoti Mantri
Dr. Meeta Saxena

Committee to plan update programmes for laboratory staff

Dr. Roshan D'Souza (*Co-ordinator*)
Dr. Sree Kumar
Dr. G. Erevelles-Mapara
Dr. Meeta Saxena

Staff member in liaison with the University for student Cultural Activities

Ms Jennie Mendes

Research Development Cell

Dr. Trevor Allis (*Co-ordinator*)
Dr. Arjumanara Surti (*Co-ordinator*)
Dr. Anagha Tendulkar
Dr. Yasmin Khan
Ms Shraddha Prabhu
Dr. Rashna Poncha

Women's Development Cell

Dr. (Sr.) Ananda Amritmahal
Sr. Annie Peter
Ms Lata Pujari
Ms Gilda Pereira
Dr. Medha Rajadhyaksha
NSS Secretary

Staff-Students' Grievance Redressal Committee

Dr. (Sr.) Ananda Amritmahal
Mr. Ivan John
Ms Gilda Pereira
Dr. Yasmin Khan
Ms Prabha Suresh
Dr. Yasmin Khan
Ms Naomi Viegas

Placement Cell / Career Connections

Sr. Rosa Makil
Dr. Chinmoyee Vatsyayan
Dr. Margarida Colaco
Ms Rinjal Jain
Dr. Andrea Coutinho
Dr. Sangeeta Dubey

Student Aid Fund Committee
Sr. Rosa Makil (*Convenor*)
Dr. Perpetua Miranda
Dr. Rajbinder Kaur Dehiya
Ms Shahnaz Shaikh

P.R./Press Committee
Ms Nivedita Iyer (*Convenor*)
Dr. Anagha Tendulkar
Dr. Sumanika Sethi
Dr. Margarida Colaco
Dr. Hema Subramaniam
Dr. Tina Chakravarty

Social Media & Website Committee
Dr. Anagha Tendulkar *Convenor*
Dr. Sumanika Sethi
Ms Soniya Khudanpur
Mr Gaurishankar Singh
Ms Saqueba Mistry

Star College Coordination
Dr. Yasmin Khan – *Co-ordinator (Overall)*
Dr. P. Sirisha Murthy – *Co-ordinator (Chemistry)*
Dr. Jyoti Mantri – *Co-ordinator (Microbiology)*
Dr. Hema Subramaniam – *Co-ordinator (Life Sciences)*
Dr. Chinmoyee Vatsyayan – *Co-ordinator (Biochemistry)*

Bridge Courses
Dr. Sree Kumar
Ms Samrita Sinha
Ms Sunita Jadhav
Ms Vidya Konar
Dr. Meeta Saxena
Ms Shahnaz Shaikh

Mentor-mentee programme
Dr. Sunita Jadhav
Dr. Hemalata Ramachandran
Dr. Lata Pujari

EDUCATION TO EXCELLENCE IN ARTS PROGRAMME

EXAP PANEL

Dr. Rashna Poncha	*Co-ordinator*
Ms Jihasa Vachharajani	*Co-coordinator*

Seminar Committee

Ms Sunita Jadhav	*Co-ordinator*
Ms Swarupa Kamat	*Panel Representative*
Sr. Patricia D'Souza	
Ms Nishtha Dev	
Ms Vaishali Pachunde	

Cultural Committee

Dr. Sumanika Sethi	*Co-ordinator*
Ms Jennie Mendes	
Ms Nisha Yadav	
Ms Samrita Sinha	
Ms Shahnaz Shaikh	

Research Project Committee

Dr. Andrea Coutinho	*Co-ordinator*
Dr. Paul Rozario	*Panel Representative*
Dr. Anagha Tendulkar	
Dr. Sangeeta Dubey	
Dr. Roymon T.C.	
Ms Elwin Susan John	

EDUCATION TO EXCELLENCE IN SCIENCE PROGRAMME

EXSP PANEL

Dr. P. Sirisha Murthy	*Co-ordinator*
Ms Sandhya Kadiru	*Co-coordinator*
Dr. Ignat Mendes	
Ms Sandra Mendes	
Dr. Sree Kumar	
Dr. Chinmoyee Vatsyayan	
Dr. Meeta Saxena	
Ms Shraddha Prabhu	
Dr. Rajbinder Dehiya	

College Choir

Dr. Andrea Coutinho
Mr. Ivan John
Sr. Rosa Makil

Foreign students Cell / Links with foreign universities
Ms Jennie Mendes

Avishkar Teacher-in-charge
Dr. Sree Kumar
Ms Nisha Yadav
Ms Shraddha Prabhu

COLLEGE ASSOCIATION AND CLUBS

Association	Staff members in charge
Sophia Sports Association	Ms Suhasini Kulkarni Dr. Andrea Coutinho
The Bharatiya Sanskritik Parishad	Ms Samrita Sinha Ms. Nisha Yadav
Sophia College English Dramatic Association	Ms Jihasa Vachharajani Ms Nivedita Iyer
English Literary Society	Ms Nishtha Dev Ms Jini Joseph
International Relations Club	Dr. Paul Rozario Dr. Trevor Allis
Sigma Sophia	Ms Tanaz Asha Dr. Hema Subramaniam Mr. Vijay Vig
Nature Club	Dr. Trevor Allis Ms Tanaz Asha
World Music Club	Dr. Aninha Lobo Mr. Ivan John
Art and Design Club	Dr. Sangeeta Dubey Ms Shiney Gilbert
ACS & AICUF	Sr. Rosa Makil Sr. Patricia D'Souza Sr. Kiran Kumravat
N.S.S.	Ms Rochelle Ferns (*Co-ordinator*) Sr. Patricia D'Souza (*Programme Officer*) Dr. Hemalatha Ramachandran (*NSS Committee Member*)

S.S.R.I.	Mr. Ivan John Dr. Gianni E. Mapara
In-charge of Christian Programmes	
Masses	Sr. Rosa Makil Sr. Kiran Kumravat
Diocesan Youth Commission	Dr. Perpetua Miranda Sr. Patricia D'Souza

Planning & Execution Committee

Dr. Roshan D'Souza
Dr. Anagha Tendulkar
Dr. Paul Rozario
Dr. Yasmin Khan
Ms Gilda Pereira
Dr. Chinmoyee Vatsyayan
Dr. Tina Chakravorty

Examination Committee

Controller of Examinations : Dr. Ignat Mendes

Conduct of Examinations:
Ms Swarupa Kamat – Deputy Controller
Ms Tanaz Asha
Ms Nishtha Dev
Dr. Roymon T.C.
Ms Vidya Konar
Dr. Tina Chakravorty
Dr. Sree Nair
Ms Rinjal Jain
Ms Juliana D'Costa

Sub Committee of Practical Examination:
Dr. Chinmoyee Vatsyayan
Ms Sandhya Kadiru
Ms Shraddha Prabhu
Ms Tanaz Asha
Sr. Patricia D'Souza (Psychology)
Ms Sidranaaz Qazi

Declaration of Results:
Ms Sandra Mendes – Deputy Controller
Ms Shraddha Prabhu
Dr. Andrea Coutinho
Ms Sunita Jadhav
Dr. Rajbinder Dehiya
Ms Saqueba Mistry
Mrs. Boskey Martis

Conduct of Examination and Declaration of Results – Post Graduate (MSc.)
Dr. Rajbinder Kaur – Deputy Controller
Dr. Chinmoyee Vatsyayan
Ms Shraddha Prabhu
Dr. Ignat Mendes
Dr. Yasmin Khan
Dr. Sree Nair

Vice-Principals are ex-officio members of the Examination Committee

Grievance Redressal/ Sexual Harassment/Anti-Ragging
Dr. (Sr.) Ananda Amritmahal
Sr. Annie Peter
Mrs. Boskey Martis
Mr. Ivan John
Ms Lata Pujari
Ms Jihasa Vachharajani
Ms Audrey D'Mello
Ms Naomi Viegas

Student Welfare Committee

Sr. Rosa Makil
Dr. Perpetua Miranda
Dr. Rajbinder Dehiya
Dr. Sumanika Sethi
Ms Shahnaz Shaikh
Dr. Madhavi Kaji

Academic Audit Committee

Dr. Arjumanara Surti – *Convenor*
Dr. Trevor Allis – *Dy. Convenor*
Dr. Prabha Shetty
Dr. Sangeeta Dubey
Ms Naomi Viegas

Extra-curricular Activities Committee

Ms Jennie Mendes
Dr. Gianni Erevelles
Ms Lavanya vardarajan
Ms Samrita Sinha
Ms Sidranaaz Qazi
Dr. Sree Kumar
Ms Nisha Yadav
Ms Shruti Waydande-Kadam
Ms Kirti Borkar

Date: 17th October, 2018

Dr. (Sr) Ananda Amritmahal
Principal, Sophia College for Women